

**OFFICE OF THE ATTORNEY GENERAL**  
**Procurement Policy Compliance and Monitoring Board**  
MEETING MINUTES  
**Wednesday, June 27, 2018**

The Procurement Policy and Compliance Monitoring Board met in public session On **Wednesday, June 27, 2018** in the James R. Thompson Center, 100 West Randolph Street, and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

Karla Schreiber, Chairperson called the meeting to order 2:01p.m.

**ROLL CALL**

**Board members present (4):**

Springfield: Pam Blackorby, present  
Tad Huskey, present

Chicago: Karla Schreiber, present  
Sam Dorger, present

Other staff: Rocco LaSalvia, State Purchasing Officer  
Eileen Baumstark-Pratt, Board Secretary

**Approval of minutes from the meeting held on June 20 2018**

Karla Schreiber, Chairperson asked the Board to review and approve the **Wednesday, June 20, 2018**, Procurement Policy Compliance and Monitoring Board (PPCMB) meeting minutes. Sam Dorger moved and Pam Blackorby seconded the motion and by unanimous vote, the minutes from the meeting held **Wednesday, June 20, 2018** were approved.

The motion carried on the following voice vote:

**Yeas:** Karla Schreiber, Sam Dorger, Pam Blackorby and Tad Huskey

## **Old Business**

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

## **New Business**

### **Fiscal Year 2019 Technical Support Services for Information Technology**

Rocco LaSalvia, SPO explained the Chief Technology Officer submitted a request to secure additional services with Tech-Win, Inc., to provide network infrastructure improvement services. Tech-Win, Inc. has vast knowledge of the office network infrastructure and has provided similar services on several prior occasions dating back to 2003. Tech-Win has been instrumental in designing and building the current network infrastructure, and is highly qualified to assist with the office projects.

The office will be working on several projects requiring assistance with network infrastructure, specifically, Tech-Win will be assisting IT staff with the installation and configuration of the new network Cisco switches.

Office Services will secure a contract with Tech-Win, Inc. The total anticipated expenditures will not exceed \$19,500.00.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

### **Fiscal Year 2019 Technical Training for OAG Staff MS Word & Outlook**

Rocco LaSalvia, SPO explained the Chief Technology Officer submitted a request to secure training for CIRC and other staff. The training would cover Microsoft Word 2013 and Basic Outlook training. Office Services will secure a purchase order with Directions Training Center, Inc. This vendor has conducted training with the OAG previously, is willing to accept purchase orders and direct bill the office. Directions have indicated their flexibility with regard to scheduling and they are willing to conduct the training in the office. The total anticipated expenditures are \$8,350.00.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

**Fiscal Year 2018/19 Contemplated Vehicle Purchase off State Master Contract**

Rocco LaSalvia, SPO seeking to purchase two vehicles off the existing state master contracts awarded to Morrow Brothers Ford to replace high mileage vehicles currently assigned to Investigations. Morrow Brothers has one (1) Ford Police Interceptor vehicle available under contract #PSD4018503, that is in effect through March 15, 2019; and one (1) standard Ford Taurus available under contract #PSD4018308, that is in effect through December 31, 2018. The OAG will purchase these vehicles using FY2018 funds at a total cost of \$48,130.00.

Rocco further explained the OAG will place an order for up to three (3) additional Police Interceptor vehicles that will be paid out of FY2019 funds at a total anticipated cost of \$84,090.00.

If the two vehicles currently available are sold before the office secures approval to purchase, the office will place an order for up to five (5) Police Interceptor Vehicles under contract PSD4018503 that will be paid with FY2019 funds at a total anticipated cost of \$140,150.00.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

**Public Comment:**

Karla Schreiber, Chairperson asked if there were any public comments. No public comment.

**Adjournment:**

There being no further business to come before the PPCMB Board, Sam Dorger moved and Pam Blackorby seconded that the meeting adjourn.

The motion carried by the following voice vote.

**Yeas:** Karla Schreiber, Sam Dorger, Pam Blackorby and Tad Huskey

The meeting adjourned at 2:07 p.m.